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**From:** Poling, Jeanie (CPC)  
**Sent:** Thursday, August 8, 2019 9:43 PM  
**To:** Balboa Reservoir Compliance (ECN)  
**Subject:** FW: Balboa Reservoir Draft Supplemental Environmental Impact Report

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**From:** Poling, Jeanie (CPC)  
**Sent:** Thursday, August 08, 2019 2:43 PM  
**To:** Christine Hanson <[chrissibhanson@gmail.com](mailto:chrissibhanson@gmail.com)>  
**Subject:** RE: Balboa Reservoir Draft Supplemental Environmental Impact Report

Hi Christine,

The administrative record is for the environmental review only, so correspondence unrelated to environmental review and prior to the Planning Department receiving an environmental application (June 1, 2018) is not in the administrative record.

A paper copy was mailed to you yesterday.

Please do send me the sample of the blanks and I'll pass it on to the consultant.

Thanks,  
Jeanie

**From:** Christine Hanson <[chrissibhanson@gmail.com](mailto:chrissibhanson@gmail.com)>  
**Sent:** Thursday, August 08, 2019 1:20 PM  
**To:** Poling, Jeanie (CPC) <[jeanie.poling@sfgov.org](mailto:jeanie.poling@sfgov.org)>  
**Subject:** Re: Balboa Reservoir Draft Supplemental Environmental Impact Report

It's not showing up blank, it's giving the subject and the recipients. I'll send you some tonight, it's multiples.

If some messages that we know of—in particular much of the correspondence between Jeremy Shaw and Linda Da Silva is missing, how is that added to the record?

One more question...will the hardcopy of the DEIR arrive at my house? Or do I need to pick it up somewhere?

Thank you!  
Chris Hanson

On Thursday, August 8, 2019, Poling, Jeanie (CPC) <[jeanie.poling@sfgov.org](mailto:jeanie.poling@sfgov.org)> wrote:

Hello Christine,

Thanks for letting me know. We have a consultant putting the admin record together, and I'll let them know. I tried a few links and didn't have a problem. Can you send me an example link of a message that's showing up blank for you?

Thanks,

**Jeanie Poling**

**Senior Environmental Planner**

San Francisco Planning Department  
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Direct: 415.575.9072 | [www.sfplanning.org](http://www.sfplanning.org)

[San Francisco Property Information Map](#)

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**From:** Christine Hanson <[chrissibhanson@gmail.com](mailto:chrissibhanson@gmail.com)>

**Sent:** Thursday, August 08, 2019 12:18 AM

**To:** Poling, Jeanie (CPC) <[jeanie.poling@sfgov.org](mailto:jeanie.poling@sfgov.org)>

**Subject:** Re: Balboa Reservoir Draft Supplemental Environmental Impact Report

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Dear Jeanie,

Regarding the administrative record listed on the SF Planning website connected to the Balboa Reservoir project. Some of the correspondence is included and some of the administrative items have no message attached.

Why are we not able to view the message from some of these emails?

I hope my question makes sense....

Thanks,

Christine Hanson

On Wed, Aug 7, 2019 at 11:51 AM Poling, Jeanie (CPC) <[jeanie.poling@sfgov.org](mailto:jeanie.poling@sfgov.org)> wrote:

To all interested parties:

The San Francisco Planning Department published a draft supplemental environmental impact report (SEIR) for the Balboa Reservoir project today. The document is available at <https://sfplanning.org/environmental-review-documents>.

**The public comment period for the draft SEIR is August 8<sup>th</sup> to September 23<sup>rd</sup> at 5:00 p.m.** During this period, you can submit comments on the adequacy of the draft SEIR:

- orally or in writing at the Planning Commission public hearing on Thursday, September 12<sup>th</sup>;
- via email to [CPC.BalboaReservoir@sfgov.org](mailto:CPC.BalboaReservoir@sfgov.org); or
- mailed or delivered to Jeanie Poling, Senior Planner, San Francisco Planning Department, [1650 Mission Street, Suite 400, San Francisco, CA 94103](#).

During the public comment period, Planning Department staff will not respond to comments on the content of the draft SEIR but can answer questions concerning the overall environmental review process.

Following the public comment period, Planning Department staff will review the comments and prepare a responses to comments document. **The draft SEIR and the responses to comments document will be the final SEIR.** The Planning Commission will hold a hearing to certify the adequacy of the final SEIR. The Planning Department will notify the public when the department publishes the responses to comments document and will schedule the final SEIR certification hearing.

Please refer to linked notice of availability and the draft SEIR for more details.